

NORTH CAROLINA / BERMUDA AFG, INC. Regional Trustee Nomination Guideline

General Information (page 124, 2006-2009 Al-Anon/Alateen Service Manual)

“The Trustees, along with the members of the Executive Committee, direct the business operations of the World Service Office, observing the By-Laws of Al-Anon Family Group Headquarters, Inc. They are concerned with guarding the legal rights of the Al-Anon fellowship against those who may try to profit from our ever-growing public acceptance, with protecting our principles from distortion and dilution, and in general, with acting as the chief service arm of the World Service Conference. The Board serves as guardian of our Twelve Traditions, our Twelve Concepts of Service, and the Conference Charter.”

It is suggested that each Area submit a qualified nominee candidate and an alternate nominee candidate for the Southeast Regional Trustee position. The name(s) are submitted to the World Service Conference (WSC) Regional Nominating Committee no later than August 15th of the year prior to the Trustee selection. (E.g. 2009 submission for 2010 nomination; 2012 submission for 2013 nomination)

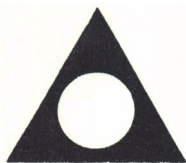
The term of office is three years. They may serve two consecutive terms, but must follow the election procedure for both terms of office.

North Carolina / Bermuda Regional Trustee and Alternate Trustee Nomination Process

1. An Al-Anon member that meets the general requirements for Trustee electronically submits their “Regional Trustee Service Position Acknowledgment Form” (www.ncbermudaafg.org) and “Trustee Résumé to the Board of Trustees” form (www.al-anon.alateen.org/members) submitting both forms to their District Representative. A signature is not required at this step.
2. The District in which the Al-Anon member(s) resides votes on whether to submit the member’s “Regional Trustee Service Position Acknowledgment Form” and “Trustee Résumé to the Board of Trustees” form to the Area World Service Committee (AWSC). If approved, the District Representative submits these forms electronically to the Area Chairperson no later than March 1st of the year of the August 15th deadline. Signatures are not required at this step.
3. The Area Chairperson distributes electronically all résumés to the members of the AWSC for scoring based on service experience, personal history, vision for Al-Anon Family Group Headquarters, leadership skills, and knowledge of Al-Anon’s Legacies.
4. The Area World Service Committee returns their scores by March 15th to the Area Chairperson for compilation. The résumés of the two (2) Al-Anon member(s) with the highest score are included with the agenda for the Spring Assembly and sent to all the Group Representatives (GRs).
5. The GRs vote at Spring Assembly on the Al-Anon member(s). The candidate, alternate candidate, District Representative(s) and Area Chairperson sign the forms and submit them to the Area Delegate. The Area Delegate mails the forms to the World Service Office and ensures that they are postmarked no later than August 15th.
6. If no candidate(s) name(s) is/are chosen by the GRs at the Spring Assembly, the Area Delegate notifies the World Service Office no later than the deadline of August 15th that no candidate résumés will be submitted for consideration for Southeastern Regional Trustee from the North Carolina / Bermuda Area.

Trustee At Large (TAL) Process

Trustee At Large candidate(s) submit their résumé directly to the World Service Office no later than August 15th of the year preceding selection (see schedule above under General Information). This résumé **does not** require Area approval and **is not** submitted by the Area Delegate.



Regional Trustee Service Position Acknowledgment Form

District #: _____ District Representative: _____

Candidate Name: _____

Address: _____

City: _____ State/Province: _____ Zip: _____

I certify that I have received, read, understand, and can comply with the Trustee meeting schedule as outlined on the Trustee Résumé instruction form.

If chosen to serve as a Regional Trustee I understand the following requirements:

1. That the service position requires more than "willingness" to serve.
2. That the service position requires sitting for long periods of time.
3. That I am an active member of Al-Anon Family Groups with at least ten (10) years of continuous membership and that I will continue attending Al-Anon meetings.
4. That I will be required to manage my own luggage and to share a room with another Trustee.
5. That I will be required to be available for Trustee meetings on a monthly or quarterly basis. These meetings may range from 28-60 days a year depending on assignments. Attendance at one full week of the WSC is mandatory.
6. That I may be asked to travel on behalf of Al-Anon Family Groups anywhere in the world.
7. That assignments require a computer and work between Board meetings by phone, e-mail, alone, and/or on a team.
8. That I must relinquish all Al-Anon activities beyond the group level during the term of service.
9. That I will be asked to speak to large groups.
10. That I am not a member of Alcoholics Anonymous (AA).

Signature of Candidate Date

Signature of District Representative Date

NORTH CAROLINA / BERMUDA AREA USE ONLY:

Signature of Area Chair Date

TRUSTEE RÉSUMÉ INFORMATION FORM**GENERAL INSTRUCTIONS**

- Résumé is due at the World Service Office (WSO) postmarked no later than August 15 for Trustee at Large and Regional Trustee.

BACKGROUND INFORMATION

The Board of Trustees acts as custodian of the Traditions and guarantor of prudent management of Al-Anon's World Services with authority under law, to manage Al-Anon business. The Board is responsible for the World Service Office which consists of WSO committees, an Executive Committee, and paid staff. (Refer to Concept Six) "While our objectives are spiritual, these aims can be achieved only by means of an effective business operation... our trustees must function like directors... they must have ample authority to manage and conduct Al-Anon committee and business meetings." More detailed information can be found in the Bylaws of Al-Anon Family Group Headquarters, Inc., Al-Anon's Twelve Concepts of Service, and sections of the Al-Anon/Alateen Service Manual.

GENERAL INFORMATION

- A candidate must currently be an active Al-Anon member with at least ten (10) years continuous membership in Al-Anon/Alateen.
- A Trustee at Large (TAL) can live anywhere within the World Service Conference (WSC) structure. A Regional Trustee (RT) must live within the Region of the election.
- Delegates to the WSC are not eligible as a candidate for Trustee until two (2) World Service Conferences have elapsed after their terms end.
- Any Al-Anon member who is also a member of AA is not eligible to serve.

MEETING INFORMATION

- The Board of Trustees meets quarterly: January, April, July, and October.
- Trustees need to be available for meetings monthly or quarterly from 28 – 60 days a year. Actual time depends on assignments and specific positions on the Board.
- Trustees need to be available to WSO for consultation and to attend special meetings of the Board of Trustees that are called on short notice.
- Assignments require work between Board meetings by phone, e-mail, alone, or on a team.

SKILLS or EXPERIENCE

- Relevant background experience in business, education, finance, law, technology, media, or Al-Anon service experience beyond the group level is required and includes: District Representative; Area Delegate; Area Assembly Officer or Coordinator; or Al-Anon Information Service Liaison to Area World Service Committee.
- A thorough understanding of the Twelve Traditions, Twelve Concepts of Service, and Al-Anon policies.
- The ability and willingness to make difficult decisions, participate in group processes, originate ideas and policies for improving the business operation and the fellowship as a whole is necessary. (Concept Nine)
- The ability to accept criticism and take yourself less seriously is a priority.
- Speaking to large groups is inevitable.
- Possess basic computer skills and access to e-mail (with attachments) is a necessity.

MISCELLANEOUS

- Trustees are to relinquish all Al-Anon activities beyond the group level during their term.
- Consider your health and stamina as workdays are often long and require the ability to sit for extended periods.
- You are expected to manage your own luggage.
- Be willing to share hotel rooms with another Trustee or staff member.

THANK YOU FOR YOUR INTEREST.

**Trustee Résumé to the Board of Trustees,
Al-Anon Family Group Headquarters, Inc.**

Please Type – Use This Side Only – No change in form/ No Attachments
Check one Regional Trustee (RT) RT Alternate Trustee at Large (TAL)

Name: _____ Address (Street/PO Box): _____
(Last) (First) (M.I)

City: _____ State/Province: _____ Zip/Postal Code: _____ Country: _____

Home Phone: (____) _____ Work Phone: (____) _____ E-mail: _____

Name & city of home group: _____

Area name: _____ Region: _____ Continuous years active in Al-Anon/Alateen: _____

1. List your Al-Anon/Alateen service experience beyond the group level: (list most recent to past)

Position	Dates (from - to):	Position	Dates (from – to)

2. Describe your personal history including leadership experience, specialized education, training, work, and non-Al-Anon volunteer skills as they pertain to this position (list most recent to past).

3. What is your vision for Al-Anon Family Group Headquarters, Inc.?

4. Describe how your leadership skills and talents would make you a positive asset on the Board of Trustees.

5. Choose and share your thinking/understanding of any one of the Concepts of Service.

Signature

Date Submitted