



NORTH CAROLINA / BERMUDA AFG, INC. AREA WORLD SERVICE COMMITTEE

World Service Delegate

The North Carolina / Bermuda AFG, Inc. Bylaws, Article VII ~ Duties of Officers, Section 3, define the role of the Delegate as:

“THE SECOND VICE PRESIDENT (AREA DELEGATE, also known as WORLD SERVICE DELEGATE). The Second Vice President shall be an aide to the First Vice President and shall perform the duties of the First Vice President in the absence or disability of the First Vice President. The Board of Trustees shall in its sole discretion determine the matter of the First Vice President’s disability. In the event the Board determines that disability has occurred, the office shall be deemed vacant. The Board of Trustees may elect a successor to serve until the next meeting of the North Carolina / Bermuda AFG Assembly.”

Area World Service Committee (AWSC)

- The Delegate has vote on the AWSC.
- The Delegate attends the annual meeting of the Board of Trustees (Officers) immediately following the first AWSC meeting of each year.
- The Delegate’s expenses for AWSC activities related to transportation, hotel and required supplies are reimbursed through the Area Treasury.
- The Delegate is assigned to the Speaker Selection Committee of the North Carolina/Bermuda AI-Anon / Alateen Convention.
- The Delegate prepares (in July or according to the Area Treasurer’s schedule) a list of anticipated expenses for the upcoming budget year.
- The Delegate prepares a report for each AWSC meeting and e-mails it to the Area Secretary at least one (1) week prior to the meeting.
- The Delegate has access to an email account for AWSC communications.
- The Delegate regularly checks the area generic email account or arranges to have these emails forwarded to a personal account.
- The Delegate seeks opportunities to identify, encourage and attract potentially qualified Area AI-Anon members to consider service positions leading toward future candidates for Delegate. In particular, the Delegate informs and involves the Alternate Delegate in ways that enhance readiness for either short-notice assumption or normal succession of Delegate responsibilities.

Area Assembly

- The Delegate has one hour at Fall Assembly and two hours at Spring Assembly to report the activities of the World Service Conference (WSC). Additional time may be added during Fall Assembly as the agenda allows.
- The Delegate attends the regular meeting of the Board of Trustees (Officers) immediately following the Spring and Fall Assemblies in May and November, respectively.
- The Delegate prepares a report for the Area Assembly and e-mails it to the Area Secretary by one (1) week after the Assembly.
- The Delegate’s expenses related to printing of the report, transportation, meal, hotel and required supplies are reimbursed through the Area Treasury.
- The Delegate visits Bermuda once during his or her term in office. It is suggested

that the visit be made during the second year. There is a separate line item on the budget for this visit.

- The Delegate requests “Chosen Agenda Items” from members of the Area for consideration as topics at the World Service Conference. These items are based on concerns affecting Al-Anon and Alateen members that cannot be answered in the service manual or by group / Area autonomy.
- The Delegate submits to the WSO, no later than August 15 of the regional election year, either the Regional Trustee (RT) résumé and “Regional Trustee Service Position Acknowledgment Form” or notification that the Area does not have a candidate.

World Service Conference (WSC)

Al-Anon / Alateen Service Manual states, “Delegate members attending the WSC are chosen by the groups through a series of elections, and in this truly democratic manner are entrusted by the group conscience in accordance with Concept Three to make decisions for the fellowship worldwide.”

- The Delegate attends the World Service Conference annually for approximately one week. The expenses related to transportation, meals and hotel are reimbursed by the World Service Office equalized fund. The Area Treasury reimburses the Delegate for one additional hotel night so that the Delegate may travel to the World Service Conference early and be properly rested. The World Service Office provides a daily “per diem” to the Delegate for reimbursement for tips, snacks, etc.
- On years when a side trip is offered in conjunction with the WSC, such as visiting Stepping Stones or touring WSO, it is considered part of Conference expense and is reimbursed accordingly.
- The Delegate carries a Monetary (or sends a) Love Gift to the World Service Conference. Monetary Love Gifts (contributions) from the collection baskets from members, groups, and/or districts are sent to the Delegate. These contributions and a check for the budgeted amount from the Area Treasury are placed in an envelope with a thank you note to WSO for all they do for Al-Anon Family Groups. The Delegate sends a “thank you” note to each of the contributors.
- The Delegate is appointed to a service arm, committee or task force of the World Service Conference and completes all assignments between the Conference and conference calls.
- The Delegate is responsible for reading all material provided by the World Service Office prior to attending the World Service Conference.
- The Delegate prepares a report on Area activities and participates in any Delegate interaction opportunity that occurs in conjunction with the World Service Conference.
- The Delegate participates in activities that have been accepted at the World Service Conference such as sponsoring a new Delegate once he or she has been a Delegate for at least one year, presenting a three-minute talk on the Conference theme the last year at Conference, or chairing a discussion group or Al-Anon meeting.
- The Delegate orders sufficient *Conference Summaries* for all members of the AWSC.
- Past Delegates receive a copy through WSO. The *Conference Summaries* are distributed at the next service meeting after publication and mailed to AWSC members who were unable to attend.
- The Delegate sends postcards or emails to the AWSC while at Conference. The preparation of stick-on address labels prior to leaving for Conference makes this less time-consuming.
- As time permits, the Delegate contacts AWSC members with information about how the meeting day has progressed, sharing a little about the schedule, experience, etc. This is a way to make the World Service Conference real to those who aren’t there while maintaining confidentiality of unfinished Conference business.
- The Delegate is assigned to a member of the Board of Trustees. When contacted by

the Board member, the Delegate provides input as requested and may ask questions concerning the World Service Conference or other Board-related activities.

- Using the updated roster from the Area Secretary, the Delegate provides the WSO with contact information for all Area World Service Committee members.
- The Delegate is the link of communication between WSO and the AWSC. Although this is accomplished primarily by using email, the Delegate seeks, creates and utilizes opportunities to gather input from members and provide it to WSO and to inform members of WSO functions, activities and news.

Southeast Regional Delegates Get Together (SERDGT)

The purpose of this meeting is to prepare the Delegate for conference.

- The Delegate attends the Southeast Regional Delegate Get Together (SERDGT.)
- The Delegate's expenses related to transportation, meals and hotel are reimbursed through the Area Treasury.
- The Delegate takes the *Conference Summary* to the SERDGT.
- The Delegate prepares a short report for SERDGT on: Area activities Involvement in WSC service arm activities
- The Delegate encourages the Alternate Delegate and Past Delegates to attend and shares transportation and accommodations as feasible to reduce costs and increase learning opportunities.

Convention

- The Delegate serves on the Speaker Selection Committee.